

# Top Tips for Training

- ✓ Ask people why they want to be at the training
- ✓ Model person-centred and outcome-based practice
- ✓ Introduce information gradually
- ✓ Use real case examples
- ✓ Use a mixture of learning methods
- ✓ Acknowledge the context that people work in
- ✓ Allow time for people to exchange knowledge and experiences
- ✓ Ask people to identify what they can do and what change they can influence
- ✓ Use the critical reflection tool and action planning tool to identify ongoing learning and actions at the end
- ✓ Ask people to identify the support they will have to use their learning
- ✓ Consider having a parking zone for issues beyond what you are able to respond to
- ✓ Find out where you can refer questions or issues